

CURRENT COVID-19 Guidance - last updated April 5, 2020

Guidance for Employee Screening

SCREENER checks for PPE & screening instructions
(Hospital screeners check in with house charge)

SCREENER puts on mask
and goggles

EMPLOYEE PRESENTS

Employee reviews current list of Symptoms or
Exposure Risks posted for that day and selfreports to screener

Screener asks employee if they have any risk factors

YES Risks

Complete the daily employee screening log with employee information

Instruct employee to return home and self-isolate

Provide the Employee Instruction Handout with further guidance

NO Risks

Take employee temperature

If under 100°F, employee should be asked if they brought a mask from home. If not, screener provides one isolation mask to employee. Employee should don mask and report to work.

If temperature is 100°F or higher, employee should be sent home with the Employee Instruction Handout for further guidance.

Enter employee details on the Daily
Employee Screening log.

Proof of Screening

SIH values Integrity, and our Commitment to Care holds each of us responsible to help keep our patients and co-workers safe.

Once an employee reports for work, we do not require proof of screening. We will use the honor system, and employees should not be re-screened when re-entering a building or when traveling to a new location.